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Re-casting the Annual Faculty Review

Mark Urtel
murtel1@iupui.edu

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In the eyes of many faculty and department chairs, the annual faculty review is a task that is impossible to do right. There are many reasons for this opinion, for example (a) the appearance of subjectivity (b) the lack of clarity on what is being evaluated (c) the uncertainty of the weight of the evaluated variables (d) evaluations are just “lip service” to professional development (e) the distinct possibility of bias, or (f) the simple perception of administrative airs, have all been cited as reasons for the discontent (Andrews & Licata, 1991; Elmore, 2008; Redmon, 1999;).

Notwithstanding the above, faculty annual evaluations at the college and university level are necessary and done for a variety of reasons. These typically include (a) merit pay (b) building a case for promotion and/or tenure (c) awards (d) salary adjustments (e) improving teaching and (f) retention/dismissal, just to name a few (Cherry et al., 2017; Elmore, 2008; Licata, 1986; Miller, 1974; Schwartz, 1988; Whitmore, 1984). While the crux of the annual faculty review lies within the annual activity report, it typically is followed by an administrative review, from within the particular unit. From a generalizable standpoint, it appears this is where any commonalities end. A quick glance at the literature on the annual faculty review indicates that the focus is either with the perceptions of the review or the purposes of the review. The logistics or process of the annual faculty review has received very little scholarly attention. In fact, it does not appear that there are a set of easily identified generally accepted practices about this type of review.

In the school that I chair a department under, there was a recent and substantive change in both school structure and the deanship that fostered an opportunity to re-think traditions and procedures; again, particularly at the department level. As it related to the annual faculty review, the Dean determined that the traditional annual faculty review as led by the school administrative team would not be a part of the process moving forward. Each department chair would complete the annual faculty reviews and this review would be the basis of the Dean’s merit pay determination. This was exciting as the traditional top-down method that resulted in a letter placed in each faculty members’ mailbox was viewed as a compulsory event that was a checkbox and condition of employment. In sum, it was dreaded as it approached and quickly forgotten when completed.

Consequently, I did not want to continue with a process that was viewed as a lowlight of faculty life. Hence, I took advantage of this opportunity and fully re-cast the annual faculty review process. This session will reveal the methods, and resulting impact, of flipping the annual review away from the traditional administrator-centered procedure toward a more faculty-centered experience. Additionally, resultant faculty perceptions will be highlighted, with commentary on the implementation process.

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